



LOCATION: Conference Call - Various

PAGES: 2

PRESENT:

| | |
|-------------------------|--------------------|
| Megan Lusty | President |
| Alan Harris | Vice President |
| Olivia Lee | Past President |
| Michelle LeBlanc-Havard | Director |
| Greg Hamann | Director |
| Steven Faichney | Director |
| Kyle Humphreys | Southern Director |
| Rana Elbittibssi | Industry Director |
| Rob Osborne | Executive Director |

PURPOSE: Regular meeting of the NTWWA Board of Directors

DISTRIBUTION TO ALL ABOVE: Regrets:
Absent: Howard Gargan, Meredith Clayden, Paul Clow, Gavin Olvera

WRITTEN BY: Pearl Benyk

| ITEM | DESCRIPTION | ACTION BY |
|------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|
| 1. Call to Order | <ul style="list-style-type: none"> Meeting called to order by President Megan Lusty. | |
| 2. Agenda | <ul style="list-style-type: none"> Moved by Greg, Seconded by Alan, that the agenda be approved as presented. CARRIED | |
| 3. Adoption of Minutes | <ul style="list-style-type: none"> Moved by Alan, Seconded by Greg. that the minutes of October 9, 2019 board meeting be accepted. CARRIED Note: There was no meeting held on October 23, because there was no quorum. | |
| 4.0 Correspondence | | |
| 4.2 Accommodations in Iqaluit | <ul style="list-style-type: none"> Pearl informed the board that there are no rooms left at the Frobisher Inn for Nov 28 and 29, so at least some operators have had to cancel. The rooms that were being held for NTWWA delegates have now been released. | |
| 5.0 Standing Items | | |
| 5.1 Finance Report | <ul style="list-style-type: none"> The latest statement from the NTWWA bank shows a balance of \$121,184 (as of Oct 29), and there are deposits of another \$5,197 which are not yet showing on the statement. | |
| 5.2 Government Funding Assistance | <ul style="list-style-type: none"> GN does not yet have a policy to allow them to provide NTWWA with funding assistance, but when it is in place, NTWWA will get funding assistance for 2018-2019 & 2019-2020 years. Megan confirmed that she will be sending the signed request for funding assistance from GNWT now and this will allow the GNWT assistance to be sent to NTWWA for fiscal year 2019-2020. | <p>Megan</p> <p>Megan</p> |



| | | |
|-------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|
| 5.3 Draft agenda for 2019 conference & OWS for board members | <ul style="list-style-type: none"> Megan committed to sending board members a draft conference agenda by this weekend, adding there are now enough presenters. Planning is underway for the operators workshop, and Megan committed that the board will see that agenda very soon as well. | Megan |
| 5.4 Tradeshow booths | <ul style="list-style-type: none"> There are now 3 tradeshow booths booked - one is the free booth for Sanitherm in exchange for their employee leading day 1 of the workshop. Rana said there are a few other possible tradeshow booths coming, though their ability to find accommodation might be an issue that prevents this. | Rana |
| 5.5 Presenters Gifts | <ul style="list-style-type: none"> Megan has had trouble getting the wall hangings which will be the presenters gifts, but will try again and if not successful we may have to change the board's of gift. | Megan |
| 5.6 Conference Event Entertainers | <ul style="list-style-type: none"> Paul has spoken to the Iqaluit high school drummers and dancers. They will entertain at the M&G in return for a donation. This will take place very early in the evening. Pearl is to contact them and the other entertainer (for the buffet dinner) after that person has been identified. | Paul Pearl |
| 5.7 Donation of Drinking Water Trophy | <ul style="list-style-type: none"> Scot Gillard, who has been making the bases for the trophies for several years now, offered that his new employer could donate the whole trophy as of next year. The board members expressed their appreciation for this offer and Scot's past work on the trophies and asked Pearl to pass this info on to him. These donations will be mentioned in the NTWWA Journal and he will be given a gift each year. All board members attending this meeting were in agreement. | Pearl |
| 5.8 Board Member Participation and Time of Board Meetings | <ul style="list-style-type: none"> The timing of board meetings is a problem for some board members. It was explained that, as the president chairs the meetings, it is NTWWA policy to have the meetings held at the best time for the Pres. This is often noon in his/her time zone. Pearl to contact one board member who has been absent more than the amount named in the Board Member Pledge all members sign when joining the board. If unable to attend meetings regularly, he/she will be asked to resign and the position will be re-filled at the upcoming AGM. | Board Members Pearl |
| 6.0 Other Business | | |
| 6.1 Board Round Table | <ul style="list-style-type: none"> Board members present had general comments to make about the conference and workshop. Greg said Manitoba Water & Wastewater Assoc. was interested in having a rep attend the NTWWA conference. He was asked to ask the MWWA if this person would like to speak briefly at the conference, and if so, this will be added to the agenda. | Greg |
| 7.0 Next Meeting | <ul style="list-style-type: none"> Wednesday, November 6, 2019 at 12:00 Noon Mountain Time/ 2:00 p.m. Baffin Time. | |
| 8.0 Adjournment | <ul style="list-style-type: none"> Rana moved that the meeting be adjourned. | |
| | These minutes are the writer's best interpretation of discussions at the meeting. Please inform the writer of any noteworthy omissions or errors. | |