



LOCATION: Conference Call - Various

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PRESENT:

Megan Lusty	President
Alan Harris	Vice President
Olivia Lee	Past President
Michelle LeBlanc-Havard	Director
Greg Hamann	Director
Paul Clow	Director
Meredith Clayden	Director
Kyle Humphreys	Southern Director
Rana Elbittibssi	Industry Director
Rob Osborne	Executive Director

PURPOSE: Regular meeting of the NTWWA Board of Directors

DISTRIBUTION TO ALL ABOVE: Regrets: Steven Faichney, Rob Osborne, Rana Elbittibssi
Absent: Howard Gargan

WRITTEN BY: Pearl Benyk

ITEM	DESCRIPTION	ACTION BY
1. Call to Order	<ul style="list-style-type: none"> Meeting called to order by President Megan Lusty. 	
2. Agenda	<ul style="list-style-type: none"> Moved by Alan, Seconded by Greg, that the agenda be approved as presented. CARRIED 	
3. Adoption of Minutes	<ul style="list-style-type: none"> Moved by Greg, Seconded by Alan. that the minutes of October 30, 2019 board meeting be accepted. CARRIED 	
4.0 Correspondence	None	
5.0 Standing Items		
5.1 Finance Report	<ul style="list-style-type: none"> The bank statement, emailed out earlier, shows a balance of \$123,851 as of Nov 4, 2019. 	
5.2 Update on Conference Agenda	<ul style="list-style-type: none"> Megan informed the board that, because of the data incident with the GN's computer system, which means that no GN employees can access their computers, she is re-doing the conference agenda which was on her computer. She expects it will be available by the end of this week. Pearl was instructed to contact everyone pre-registered to date and ask them, if they are presenters, and have not heard from Megan this past week to get in touch with her about their presentations. These emails should also remind people about bringing donations for the silent auction. 	<p>Megan</p> <p>Pearl</p>
5.3 Removal of Board Member	<ul style="list-style-type: none"> Moved by Greg, Seconded by Alan, that Howard Gargan be removed as a board member due to his lack of attendance at meetings. CARRIED 	Pearl
5.4 Removal of Signing Authority	<ul style="list-style-type: none"> Moved by Greg, Seconded by Michele, that Howard Gargan be removed as an official NTWWA signing authority as he is no longer a board member. CARRIED 	Pearl



5.5 Addition of Official Signing Authority	<ul style="list-style-type: none">• Moved by Alan, Seconded by Michele, that Greg Hamann be added as an official NTWWA signing authority. CARRIED.	Pearl
5.6 Board Elections	<ul style="list-style-type: none">• Board members whose terms are ending as of the AGM were asked if they would allow their names to stand for re-election to the board. Greg said he would allow his name to stand for re-election. Pearl is to ask Jeanne Arsenault, a past board member, if she would stand for election.	Pearl
5.7 Sponsorships	<ul style="list-style-type: none">• Stantec is a Gold Level (\$1500) sponsor for the upcoming conference and EXP Services is a Silver Level (\$1000) sponsor. Pearl was instructed to purchase an iPad to be the Grand Prize at the conference, to be presented by a representative of Stantec.	Pearl
6.0 Other Business		
6.1 Board Round Table	<ul style="list-style-type: none">• There were a few comments and additions about the conference from the board members during the Round Table. Kyle told the board he would be transferring with his same employer to the Whitehorse office. As this is still in what NTWWA considers to be 'the South' or not in NU or the NWT, he could still be a Southern Director and said he would like to remain on the board. Rob has said he is interested in continuing as the Executive Director, and his re-appointment will be done after the conference by the new board.	Greg
7.0 Next Meeting	<ul style="list-style-type: none">• Wednesday, November 20, 2019 at 12:00 Noon EASTERN (Baffin) Time, 11:00 a.m. Central Time/ 10:00 a.m. Mountain Time.	
8.0 Adjournment	<ul style="list-style-type: none">• Greg moved that the meeting be adjourned.	
	These minutes are the writer's best interpretation of discussions at the meeting. Please inform the writer of any noteworthy omissions or errors.	