



LOCATION: Conference Call - Various

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PRESENT:

Alan Harris	President
Gavin Olvera	Director
Sarah Collins	Director
Steven Faichney	Director
Michele LeBlanc-Havard	Director
Greg Hamann	Director
Kyle Humphreys	Southern Director

PURPOSE: Regular meeting of the NTWWA Board of Directors

DISTRIBUTION TO ALL ABOVE
 Regrets: Olivia Lee, Rob Osborne, Meredith Clayden, Megan Lusty
 Absent: Brian Springer, Rana Elbittibssi

WRITTEN BY: Pearl Benyk

ITEM	DESCRIPTION	ACTION BY
1. Call to Order	<ul style="list-style-type: none"> Meeting called to order by President Alan Harris. 	
2. Agenda	<ul style="list-style-type: none"> Moved by Greg, Seconded by Michele, that the agenda be approved as presented. CARRIED 	
3. Adoption of Minutes	<ul style="list-style-type: none"> Moved by Greg, Seconded by Michele, that the minutes of January 15, 2020 board meeting be adopted. CARRIED 	
4.0 Correspondence		
4.1 GN Conference Funding Assistance	<ul style="list-style-type: none"> Megan has passed on info that the GN has the necessary process in place now to send NTWWA funding assistance of \$15K for each of 2018 and 2019 conferences. The GN has also agreed to provide \$20K in assistance for 2020, though it is not clear whether they will do this for each year the conference is held in NU. Olivia had earlier said the GNWT will provide NTWWA with \$20K in years when the conference is in NWT. 	
4.2 Tradeshow Fee	<ul style="list-style-type: none"> By email vote: Moved by Rana, Seconded by Gavin, that the tradeshow fee for the 2020 conference in Yellowknife will be \$850 for the booth, and \$300 extra for each extra rep at that booth, to a max of 3 reps per booth. CARRIED. 	
4.3 Conference Theme	<ul style="list-style-type: none"> By email vote: Moved by Alan, Seconded by Gavin, that the theme for the 2020 conference be: "Sustainable Practices North of 60" CARRIED. 	
5.0 Standing Items		
5.1 Finance Report	<ul style="list-style-type: none"> The bank balance as of March 9, 2020 was \$66, 647. Pearl reminded the board that \$30K (for 2018 and 2019 conferences) is still coming from the GN, and \$15K from the GNWT for 2019. 	



5.2 Discussion re: GNWT & GN Funding Assistance	<ul style="list-style-type: none"> Most of details on this shown above. Alan added that NTWWA will have to send a letter to GN to clarify if the \$20K funding from GN can be expected each year that the conference is held in NU. Discussion also took place about operators wanting more training and the burden of overtime pay for operators travelling back from workshops on the weekend, causing problems re: sending them to the conference and operators workshop. This may be discussed further. 	Pearl Board
5.3 Categories and Perks for Sponsors	<ul style="list-style-type: none"> Rana had suggested in a past meeting that there should be a higher (more expensive) category of sponsorship, beyond the present Gold level of \$1500. She had also suggested there should be more perks for the sponsors, to encourage sponsorship. Because Rana was not at this meeting, this topic is put forward until she is in attendance. 	Rana
5.4 Contract for NTWWA Journal Editorial Services	<ul style="list-style-type: none"> Moved by Greg, Seconded by Sarah, that contract with Ken Johnson for editorial services on the 2020 Journal be approved. CARRIED. 	Pearl
6.0 Other Business		
6.1 Board Round Table	<ul style="list-style-type: none"> When asked for extra comments or questions, most board members in attendance had nothing to add. Greg said he would be beginning now to think of people who could present at the upcoming conference. Michelle suggested that Helen Mersereau, who is an Industrial Hygienist, would be a good speaker. As Michelle had to leave the meeting at this point, this is put over until she can provide more details for the board to consider. An issue raised by Rana at the January meeting was missed on this meeting's agenda and will be put on the next agenda. The issue is Rana's suggestion that someone should be appointed to attend WCW meetings in Greg's place when he is unable to attend. 	Greg Michele Rob
7.0 Next Meeting	<ul style="list-style-type: none"> April 8, 2020, at 12 Noon MST, 1:00 CST, 2:00 EST. 	
8.0 Adjournment	<ul style="list-style-type: none"> Adjournment by consensus. 	
	These minutes are the writer's best interpretation of discussions at the meeting. Please inform the writer of any noteworthy omissions or errors.	