



## MINUTES OCTOBER 31, 2018 BOARD MEETING

LOCATION: Conference Call - Various

PAGES: 2

PRESENT:

Olivia Lee	President
Megan Lusty	Vice President
Arlen Foster	Past President
Bill Westwell	Director
Galvin Simpson	Director
Maria Karveli	Director
Jeanne Arsenault	Director
Greg Hamann	Director
Ryan Ethier	Industry Director
Justine Lywood	Southern Director

PURPOSE: Regular meeting of the NTWWA Board of Directors

DISTRIBUTION TO ALL ABOVE Absent: Donald Ittuksardjuat, Cynthia Ene

WRITTEN BY: Pearl Benyk

ITEM	DESCRIPTION	ACTION BY
<b>1. Call to Order</b>	<ul style="list-style-type: none"> <li>Meeting called to order by Past President Arlen Foster.</li> </ul>	
<b>2. Agenda</b>	<ul style="list-style-type: none"> <li><b>Moved by Megan, Seconded by Ryan, that the agenda be accepted as presented. CARRIED</b></li> </ul>	
<b>3. Adoption of Minutes</b>	<ul style="list-style-type: none"> <li><b>Moved by Olivia, Seconded by Jeanne, that the minutes of October 17, 2018 be accepted as presented. CARRIED.</b></li> </ul>	
<b>4.0 Correspondence</b>		
<b>4.1 Ecology North</b>	<ul style="list-style-type: none"> <li>Olivia informed the board that Ecology North has asked that the delegates at the conference be informed by email that EN will be having an evening session on Wed, Nov 14<sup>th</sup>, at a different site in YK (not at the Chateau Nova) and that they are all invited to attend. Pearl was instructed to send out this email.</li> </ul>	Pearl
<b>5.0 Standing Items</b>		
<b>5.1 Financial Statement</b>	<ul style="list-style-type: none"> <li>The bank balance as of October 28, 2018, which was sent to the board along with the reminder of the meeting, showed at that point a balance of \$118,940. Since then, there have been deposits, including PayPal transfers, and the balance is now \$131,266.</li> </ul>	
<b>5.2 Conference Planning</b>	<ul style="list-style-type: none"> <li>Pearl reported that most logistics are now in place, and a short discussion took place on others upcoming.</li> <li>There are now 97 people registered so far, with at least 3 others (presenters) to be added. There are 15 trade show booths and 39 people pre-registered to attend the operators workshop.</li> <li>Olivia had sent out the draft conference agenda earlier, and this was discussed at the meeting, with some tweaks agreed on. The finalized version will be available in the next few days.</li> </ul>	Olivia



<b>5.2 Conference Planning (con't)</b>	<ul style="list-style-type: none"><li>• Greg spoke about the organizing of the operators workshop. He has spoken with Kurt Stogrin and said there is more than enough material available for the 2 day workshop, especially as the tours of City of YK facilities will be taking up the first morning. Pearl to organize the tours and the bus rentals, and ask about whether safety equipment will be required for those on the tours. Greg will have the agenda for the operators workshop ready very soon.</li></ul>	Pearl Greg
<b>5.3 Water Protection Award</b>	<ul style="list-style-type: none"><li>• Jeanne had earlier sent the board members spread sheets with various details about the Water Protection Awards she is designing and championing. The board discussed aspects of the awards, how and which communities would participate, and how/when the awards would be presented. Megan will work with Jeanne on the NU sector. Spreadsheets with more details and changes as discussed, and examples of the certificates, will be sent to the board for its comments and input.</li></ul>	Jeanne Megan  Board Members
<b>6.0 Other Business</b>	<ul style="list-style-type: none"><li>•</li></ul>	
<b>6.1 Board Round Table</b>	<ul style="list-style-type: none"><li>• Meagan and Ryan were the only board members who had more comments to make. Megan reminded everyone that a time had to be found at the conference for the announcement of the winner of the scholarship grant. It was suggested this would be best done at the banquet.</li><li>• Ryan pointed out that if there are presentations to make, there are usually more people in attendance on Day 1 than on Day 2.</li></ul>	
<b>7.0 Next Meeting</b>	<ul style="list-style-type: none"><li>• Wednesday, November 7, 2018 Noon, MST/1:00 CST/2:00 EST This meeting will be short, with the only item being assignment of conference tasks to the board members and ensuring that all tasks necessary are done or arranged.</li></ul>	
<b>8.0 Adjournment</b>	<ul style="list-style-type: none"><li>• Meeting adjourned by consensus decision.</li></ul>	
	These minutes are the writer's best interpretation of discussions at the meeting. Please inform the writer of any noteworthy omissions or errors.	