

## MINUTES MARCH 28, 2018 BOARD MEETING

LOCATION: Conference Call - Various

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**PRESENT:**

Olivia Lee	President
Arlen Foster	Past President
Megan Lusty	Vice President
Cynthia Ene	Director
Bill Westwell	Director
Donald Ittuksardjuat	Director
Greg Hamann	Director
Ryan Ethier	Industry Director
Justine Lywood	Southern Director
Crystal Sabel	Executive Director

**PURPOSE:** Regular meeting of the NTWWA Board of Directors

**DISTRIBUTION TO ALL ABOVE:** Regrets: Maria Karveli (technical problems), Jeanne Arsenault

**WRITTEN BY:** Pearl Benyk

ITEM	DESCRIPTION	ACTION BY
<b>1. Call to Order</b>	<ul style="list-style-type: none"> <li>• Meeting called to order by President Olivia Lee.</li> </ul>	
<b>2. Agenda</b>	<ul style="list-style-type: none"> <li>• <b>Moved by Ryan, Seconded by Greg, that the agenda be adopted as presented. CARRIED</b></li> </ul>	
<b>3. Adoption of Minutes</b>	<ul style="list-style-type: none"> <li>• <b>Moved by Olivia, Seconded by Arlen, that the minutes of January 30, 2018 meeting be adopted as presented. CARRIED</b> The board also looked at the notes from the “no quorum” meeting of February 28, 2018 and found no problems with them. Olivia explained that she had been unable to contact Yukon College re: their survey yet, due to staff shortages at her work, but would do so very soon.</li> </ul>	Olivia
<b>4.0 Correspondence</b>		
<b>4.1 Hudson Bay Round Table Invite</b>	<ul style="list-style-type: none"> <li>• NTWWA was invited to attend the Hudson Bay Regional Round Table meeting in Winnipeg on April 12<sup>th</sup> and 13<sup>th</sup>. The board decided that since the GN’s CGS from Kivalliq region were already involved in this meeting as co-host, it was not necessary for NTWWA to attend or reply.</li> </ul>	
<b>4.2 CWWA National Water/Waste conf invite</b>	<ul style="list-style-type: none"> <li>• The invitation to the CWWA National Water and Wastewater conference was received in late February. The board decided, as WCW represents us at the national level, it wasn’t necessary to attend or reply.</li> </ul>	
<b>5.0 Standing Items</b>		
<b>5.1 Financial Statement</b>	<ul style="list-style-type: none"> <li>• The NTWWA bank statement as of March 26, 2018, shows a balance of \$102,515, now that the GN’s \$15K in financial assistance to the 2017 conf has been received (late due to an administrative mis-coding).</li> </ul>	
<b>5.2 Scholarship Update</b>	<ul style="list-style-type: none"> <li>• Cynthia reported that she had contacted all those who enquired about the scholarship, but that no applications had yet been received, in spite of extension of application deadline to June 29, 2018.</li> </ul>	



<p><b>5.2 Scholarship Update (continued)</b></p>	<ul style="list-style-type: none"> <li>• Discussion took place about why there might be no applications. Olivia and Megan volunteered to email all SAOs in their respective territories.</li> <li>• <b>Moved by Greg, Seconded by Bill, that Pearl be instructed to snail mail out hard copies of the scholarship posters to all operators in the NTWWA membership database. CARRIED.</b></li> </ul>	<p>Olivia Megan  Pearl</p>
<p><b>5.3 Planning 2018 Conference</b></p>	<ul style="list-style-type: none"> <li>• <b>Moved by Arlen, Seconded by Ryan, that there be no increase of fees for 2018 conference (\$495 early registration/\$595 late registration), tradeshow (\$650, \$300 extra rep) and operators workshop (\$250 for 2 days). CARRIED.</b></li> <li>• Greg will make some enquiries about recycled glass gifts for presenters.</li> </ul>	<p>Greg</p>
<p><b>6.0 Other Business</b></p>	<ul style="list-style-type: none"> <li>•</li> </ul>	
<p><b>6.2 Board Round Table</b></p>	<ul style="list-style-type: none"> <li>• No board members at the meeting had any other questions or comments to add.</li> </ul>	
<p><b>7.0 Next Meeting</b></p>	<ul style="list-style-type: none"> <li>• Wednesday, April 25, 2018 Noon, MST/1:00 CST/2:00 EST</li> </ul>	
<p><b>8.0 Adjournment</b></p>	<ul style="list-style-type: none"> <li>• Meeting adjourned by consensus decision.</li> </ul>	
	<p>These minutes are the writer's best interpretation of discussions at the meeting. Please inform the writer of any noteworthy omissions or errors.</p>	