

## MINUTES APRIL 25, 2018 BOARD MEETING

LOCATION: Conference Call - Various

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**PRESENT:**

Olivia Lee	President
Arlen Foster	Past President
Megan Lusty	Vice President
Maria Karveli	Director
Bill Westwell	Director
Ryan Ethier	Industry Director
Crystal Sabel	Executive Director

**PURPOSE:** Regular meeting of the NTWWA Board of Directors  
**DISTRIBUTION TO ALL ABOVE:** Regrets: Cynthia Ene, Greg Hamann, Justine Lywood  
 Absent: Donald Ittuksardjuat, Galvin Simpson, Jeanne Arsenault

**WRITTEN BY:** Pearl Benyk

ITEM	DESCRIPTION	ACTION BY
<b>1. Call to Order</b>	<ul style="list-style-type: none"> <li>• Meeting called to order by President Olivia Lee.</li> </ul>	
<b>2. Agenda</b>	<ul style="list-style-type: none"> <li>• <b>Moved by Ryan, Seconded by Megan, that the agenda be adopted as presented. CARRIED</b></li> </ul>	
<b>3. Adoption of Minutes</b>	<ul style="list-style-type: none"> <li>• <b>Moved by Olivia, Seconded by Arlen, that the minutes of the March 28, 2018 board meeting be adopted as presented. CARRIED</b></li> </ul>	
<b>4.0 Correspondence</b>	<b>NONE</b>	
<b>5.0 Standing Items</b>		
<b>5.1 Financial Statement</b>	<ul style="list-style-type: none"> <li>• As of April 23, 2018, there was a balance of \$102,615 in the NTWWA bank account.</li> <li>• Pearl to draft letters to governments of NT and NU requesting \$15K conference &amp; workshop funding assistance, to be signed by Arlen.</li> </ul>	Pearl
<b>5.2 Scholarship Update</b>	<ul style="list-style-type: none"> <li>• As requested, Pearl has sent out hard copies of the scholarship poster and instructions on how to apply, to all operators, local government reps and others likely to publicize the scholarship opportunities.</li> <li>• Olivia suggested that, if we receive no applications for scholarship funds that the funds should be re-purposed to support a course for operators at the upcoming operators workshop. General consensus agreement with this idea from board members present at the meeting.</li> </ul>	
<b>5.3 Planning 2018 Conference</b>	<ul style="list-style-type: none"> <li>• Pearl to email all members the list of Yellowknife hotels giving discounted room rates, encouraging them to book accommodation now due to scarcity of hotel rooms in YK during aurora tourism period.</li> <li>• Pearl is working on organizing the City of Yellowknife facilities tours, with preferred time being Thursday morning, first day of the operators workshop so that all operators can take the tour as well as any delegates not at the workshop who can take the tours before their flights home.</li> <li>• Greg Hamann will be looking into presenters gifts made in Yellowknife.</li> <li>• Pearl will check into good quality tape measure for the delegate gift.</li> <li>• Ryan will check into cost of a lapel mic to improve how well the presenters are heard.</li> </ul>	Pearl  Pearl  Greg Pearl  Ryan



<b>6.0 Other Business</b>	<ul style="list-style-type: none"><li>•</li></ul>	
<b>6.2 Board Round Table</b>	<ul style="list-style-type: none"><li>• The only board member who had anything extra to add was Arlen, who told the board that he would soon be attending a Western Canada Water board meeting and asked if any NTWWA board members had any concerns they wanted him to bring up at the WCW meeting.</li></ul>	
<b>7.0 Next Meeting</b>	<ul style="list-style-type: none"><li>• Wednesday, May 23, 2018 Noon, MST/1:00 CST/2:00 EST</li></ul>	
<b>8.0 Adjournment</b>	<ul style="list-style-type: none"><li>• Meeting adjourned by consensus decision.</li></ul>	
	These minutes are the writer's best interpretation of discussions at the meeting. Please inform the writer of any noteworthy omissions or errors.	