



MINUTES AUGUST 16, 2017 BOARD MEETING

LOCATION: Conference Call - Various

PAGES: 2

PRESENT:

Arlen Foster	Past President
Olivia Lee	Vice President
Megan Lusty	Director
Cynthia Ene	Director
Ryan Ethier	Industry Director
Justine Lywood	Southern Director
Crystal Sabel	Executive Director

PURPOSE: Regular meeting of the NTWWA Board of Directors

DISTRIBUTION TO ALL ABOVE AND: Regrets: Bill Westwell, Jeanne Arsenault, Justin Hack (due to technical connection problems)
Absent: Billy Qaqasiq, Josh McDonald, Galvin Simpson

WRITTEN BY: Pearl Benyk

ITEM	DESCRIPTION	ACTION BY
1. Call to Order	<ul style="list-style-type: none"> Meeting called to order by Vice President Arlen Foster. 	
2. Agenda	<ul style="list-style-type: none"> Moved by Cynthia, Seconded by Arlen, that the agenda be adopted as presented. CARRIED 	
3. Adoption of Minutes	<ul style="list-style-type: none"> Moved by Ryan, Seconded by Arlen, that the minutes of May 10, 2017 be adopted as presented. CARRIED (As there was no quorum for July meeting, notes of that meeting do not need approval.) 	
4.0 Correspondence	None	
5.0 Standing Items		
5.1 Financial Statement	<ul style="list-style-type: none"> The NTWWA bank statement, sent out in advance, shows a balance of \$100,572 in the association's bank account. 	
5.2 Scholarship Update	<ul style="list-style-type: none"> Cynthia reported to the board that it seems the advertising/marketing of the NTWWA scholarship is not getting through to people. She suggested that the deadline should be extended as no applications have been submitted. Moved by Cynthia, Seconded by Ryan, that the deadline for scholarship applications be extended to January 31, 2018. CARRIED Olivia volunteered to send the ads, with the new dates, to the school boards in Yellowknife and Ryan volunteered to post it on the A.H. McElroy website and send to his contacts at the learning centres at the mine sites. 	Olivia Ryan
5.3 Website Re-do Update	<ul style="list-style-type: none"> Justine updated the board on progress with the new website being designed by Gab White. Board members have been asked for comments on work done so far. More NWT pictures are needed – please send jpgs to Justine. Pearl to send out reminder to all board members who have not sent in their bios and photos, to be submitted by end of Aug, 2017. 	Board Members Pearl



5.4 Iqaluit 2017 Conference	<ul style="list-style-type: none"> • Because of the lack of accommodation in the time slot originally chosen for the conference, the board decided by email vote, to change the dates to November 6 to 10, with conference on Nov 7 and 8, and workshop on Nov 9 and 10. • As this is first year the conference activities are being held during the week, rather than a weekend, board consensus decision made to try it this way at least once in each territory. Pearl to add question about when conference should be held to this year's evaluation form. • More presenters are needed. Pearl to send out Call for Presenters template to board members who are to distribute to their contacts. Olivia will coordinate this, so send all info about presenters is to her. • A committee to organize the operators workshop is needed. Olivia volunteered to work on it. Megan would like to be on the committee, and Jeanne might also be interested. • Ryan volunteered to check with Gerry Gusdal at NAIT to see if he is willing to be involved with the workshop this year. • Olivia asked which board members will be at the conference this year so that tasks can be assigned. She will send email about this to those not at this meeting. • Ryan will check into prices for cordless microphones so possibility of having one for delegates speaking from the floor can be considered. • Pearl to check into option of having the buffet dinner at the Discovery Hotel because of high costs at the Frobisher Inn. • Olivia will ask School of Community Govt staff to see who will distribute advertising info sheets about the conference. • Pearl to follow up with Bill about the presenter's gifts. 	<p>Pearl</p> <p>Pearl Board Members Olivia</p> <p>Olivia Megan Jeanne? Ryan</p> <p>Olivia</p> <p>Ryan</p> <p>Pearl</p> <p>Olivia Pearl</p>
6.0 Other Business	<ul style="list-style-type: none"> • 	
6.1 Board Round Table	<ul style="list-style-type: none"> • The only board member with something more to add was Arlen, who said he was getting calls about certification of plants in NU. He feels a formal response is needed, and a FYI sheet on classification. Olivia will ask Justin Hazenberg at MACA to send out the Assoc of Boards of Certification system of certification, and what the GNWT is doing to Arlen. The Municipal Training Organization in Nunavut was working on a course, but there were glitches and it has not yet happened. 	<p>Olivia</p>
7.0 Next Meeting	<ul style="list-style-type: none"> • Wednesday, September 13, 2017 Noon, MST/1:00 CST/2:00 EST 	
8.0 Adjournment	<ul style="list-style-type: none"> • Meeting adjourned by consensus. 	
	<p>These minutes are the writer's best interpretation of discussions at the meeting. Please inform the writer of any noteworthy omissions or errors.</p>	