Northern Territories Water & Waste Association
Serving NWT & Nunavut

SCHOLARSHIP FUND 2019

– Applicant Package –

About the Fund:

The NTWWA Scholarship Fund was created to help individuals and community groups further their education in the water and waste treatment field. There are two streams under which applicants can submit:

1. **Training Grant Award - $1,500**
    - ❖ Designed to encourage both mid-career individuals or youth planning to begin or continue their education training in the water and waste water treatment field.
2. **Campaign Grant Award - $1,500**
    - ❖ Designed to encourage Community Groups (Cadets, Guides, Youth Groups, School Classes, etc.) to run a community educational and/or environmental campaign on a water and/or waste topic.

A maximum of two (2) $1500 scholarships will be awarded annually.

Eligibility:

To apply, applicants MUST be:

- Canadian citizens or landed immigrants.
- Current residents of Nunavut or NWT.

Applicants under the age of 16 will require consent from parents or legal guardians.

Terms of Award:

The scholarship committee, whose decisions will be final, will inform scholarship winners of their award by July 31, 2019. Scholarship award monies will be delivered by cheque in two equal installments, as follows:

- ❖ **Training Grant Award:** The first installment will be issued upon receipt of 'Proof of Registration' in an approved course or program. The second installment will be issued upon Proof of Completion of the course/training.
- ❖ **Campaign Grant Award:** The first installment will be issued prior to the start of the Campaign. The second installment will be paid upon completion of the campaign.

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SCHOLARSHIP FUND 2019

Instructions to Applicants:

This application package is broken down into three parts (A, B & C).

PART A: Applicant Information

All applicants must fill out PART A and submit as part of the application either by email or by post mail.

PART B: Program/Course or Campaign Information

Applicants must respond to questions specific to their chosen scholarship stream. The applicant has the choice of submitting written answers to the questions, or creating a video response to these questions. Video submissions must not exceed eight (8) minutes in length. Acceptable file formats include .mpeg, .mp4 or YouTube link.

This is your chance to be creative. Perhaps you would like to show us your local water treatment plant and how you'd like to improve it? Maybe your community elders have said something that has inspired you to learn more about water and waste in the North. Tell us about it!

PART C: Documentation

All applicants must submit a letter of reference or letter of support. These can be obtained from a teacher, employer or community leader. Youth/Student groups applying for the Campaign Grant Award should submit a Letter of Reference or Support from the community leader or teacher overseeing the Campaign organization.

If selected for the award, Training Grant Applicants must provide "proof of registration" in their desired course of study within 6 months of being selected, and "proof of completion" of the course within 3 months of completing the course.

If selected for the award, Campaign Grant Applicants must provide a Campaign delivery timeline within 6 months of being selected, and evidence of completion of the Campaign within 3 months of completion.

Applications can be submitted in any official language of the NT & NU, however applicants are asked to provide accompanying English transcripts.

Scholarship Timeline:

June 28, 2019 Deadline for Submission

July 31, 2019 Award Date

Northern Territories Water & Waste Association
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SCHOLARSHIP FUND 2019

Application Checklist:

Please make sure you have prepared each of the following items. Incomplete applications will not be considered.

- ☐ **Complete and signed application form Part A.**
- ☐ **Written short answer and/or Video response to Part B.**
- ☐ **Letter of Support or Recommendation and form as per Part C.**
- ☐ **Completed application package postmarked, delivered or emailed on or before June 28, 2019**

Please submit all required proof documentation as soon as possible.

Completed applications, Letters of Reference/Support and proof documentation can be mailed or emailed to the addresses below:

Mail: NTWWA Board
Attn: Scholarship Committee
201-4817 49th Street
Yellowknife, NT
X1A 3S7

Email: info@ntwwa.com
Subject Line: NTWWA Scholarship

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SCHOLARSHIP FUND 2019

– Application Form –

I am applying for the:

- ☐ **Training Grant Award**
- ☐ **Campaign Grant Award**

PART A: Applicant Information

Instructions: Applicants are asked to fill out the following sections and submit either by mail or email as part of the application package.

Primary Contact Information:

Name:	
Company/School/Organization:	
Date of Birth:	Gender: M/F
Hometown or Community:	
Current Address:	City:
Territory: NT NU	Postal Code:

Are you currently a member of the NTWWA? Yes ☐ No ☐
*no preference will be given to members.

How did you hear about the NTWWA scholarship fund?
NTWWA Website ☐
From a Member ☐
Other ☐

_____ _____
Name (print) **Name of Parent/Guardian**
***(for applicants under 16 years)**

_____ _____
Applicant Signature **Parent Signature**

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SCHOLARSHIP FUND 2019

PART B: Program/Course or Campaign Information

Instructions: Applicants are asked to respond to the questions below for the scholarship stream they wish to apply for. Submission will be accepted in either short answer format (approximately 250 words), or through a video response. Video responses must not exceed 8 minutes in length and must be in either .mpeg, .mp4 format or YouTube link. Responses are to be submitted either by mail or by email as part of the application package. Applicants choosing to mail a video response should save their file on a new (unused) CD or USB drive.

Training Grant Award

Only answer the following questions if you are applying for the Training Grant Award. Attach pages as necessary.

Course Name:		
Institution/College/University:		
Duration/Dates of course :		
Delivery model:	Online	In person

1. **What interests you about the water and waste field?**

Northern Territories Water & Waste Association
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SCHOLARSHIP FUND 2019

2. **What are your educational/academic goals? What are your future plans? How do you plan to use your studies to achieve your future career plans?**

3. **How would this grant add to your career and/or the work that you do? How will your personal advancements help the community?**

4. **What are the costs associated with this course? If you have an associated budget, please attach it.**

Ex. Cost of program, accommodations, etc.

Northern Territories Water & Waste Association
Serving NWT & Nunavut

SCHOLARSHIP FUND 2019

Campaign Grant Award

Only answer the following questions if you are applying for the Campaign Grant Award. Attach pages as necessary.

Name of campaign or project:
Target audience for campaign:
Number of participants:
Timeline for delivery:
Other partners:

1. **What interests you about the water and waste field?**

Northern Territories Water & Waste Association
Serving NWT & Nunavut

SCHOLARSHIP FUND 2019

2. **Describe the event/initiative for which you are seeking this grant.**

3. **How do you see this event/initiative being beneficial to your group or community?**

4. **What are the costs associated with the execution of this event/initiative? If you have an associated budget, please attach it.**

Ex: materials, supplies, travel, etc.

Northern Territories Water & Waste Association
Serving NWT & Nunavut

SCHOLARSHIP FUND 2019

PART C: Documentation

Instructions: Applicants are required to provide a Letter of Reference or Support. The Letter can be submitted by the applicant as part of the application, or can be mailed or emailed to the NTWWA directly by the Referee.

Name of Referee:
Title:
Organization or Institution:
Mailing address and Telephone Number:
Relationship to Applicant:

Letter of Reference will be mailed in by the Referee separately from the application:

☐ Yes ☐ No

Completed applications and Letters of Reference/Support can be mailed or emailed to the addresses below:

Mail: NTWWA Board
Attn: Scholarship Committee
201-4817 49th Street
Yellowknife, NT
X1A 3S7

Email: info@ntwwa.com
Subject Line: NTWWA Scholarship