



MINUTES of September 14, 2011 BOARD MEETING

LOCATION: Conference Call - Various

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PRESENT:

Justin Hazenberg	President
Bhabesh Roy	Vice President
Bill Westwell	Director
Alan Harris	Director
Jean Soucy	Director
Gary Maksagak	Director
Dennis Althouse	Director
Doug Steinhubl	Industry Director
Ken Johnson	Southern Director
Olivia Lee	Executive Director

PURPOSE: Regular meeting of the NTWWA Board of Directors

DISTRIBUTION TO ALL ABOVE AND: Aaron Randall, Billy Qaqasiq, Sudhir Jha

REGRETS:

WRITTEN BY:

Pearl Benyk

ITEM	DESCRIPTION	ACTION BY
1. Call to Order	<ul style="list-style-type: none"> Justin had to be a bit late, so Bhabesh called the meeting to order and chaired the first part of the meeting. 	
2. Agenda	<ul style="list-style-type: none"> Update on Nunavut funding request, Sudhir's move and Journal update added to agenda under Other Business. Moved by Jean Soucy, Seconded by Alan Harris, that the agenda, as amended, be accepted. CARRIED. 	
3. Adoption of Minutes	<ul style="list-style-type: none"> Moved by Jean Soucy, Seconded by Gary Maksagak, that the minutes of the August 17, 2011 meeting be adopted. CARRIED. 	
4.0 Correspondence	None	
5.0 Conference	Standing Items	
5.1 Gifts and conference bags	<ul style="list-style-type: none"> Pearl confirmed that the calculators (delegates' gift) and 500 nylon conference bags had been ordered and that Rosie Simonie in Iqaluit was making the Pang hats that would be the presenters and board gifts. c 	
5.2 Flights and hotel information	<ul style="list-style-type: none"> Board members will receive the info sheet on hotels and air fares tomorrow and this sheet will be uploaded onto the website. 	Pearl
5.3 Guest speaker	<ul style="list-style-type: none"> Ralph Ruediger has been tasked by his ADM Darren Flynn to be the guest speaker at the dinner Sat Nov 20. Some discussion about what his topic will be. Olivia will confirm that he is speaking and get his topic. 	Olivia
5.4 Workshop Update	<ul style="list-style-type: none"> Jean Soucy, Aaron Randall and Kurt Stogrin had agreed to coordinate the operators workshop, but now Aaron may be leaving his job and therefore may not be able to attend, Jean will likely not be able to attend due to costs, and no one has heard from Kurt lately. Olivia will check with Aaron re: his availability, Jean will check with Kurt and also with Kingland Ford re: their role in the workshop. 	Olivia Jean



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5.5 Tradeshow Update	<ul style="list-style-type: none"> Kingland Ford has already registered. Bill Westwell will check with the Frobisher Inn re: whether or not there will be skirted tables and source of power for the trade show booths. Bill will also figure out how many booths can be accommodated in the conference room. Ken requested that The Frobisher Inn be asked to supply room dimensions. All board members, especially those in Nunavut, are asked to contact their contacts in the Nunavut business community to make them aware of opportunity to have a trade show booth at the conference. 	<p>Bill</p> <p>Board Members</p>
5.6 Conference logistics	<ul style="list-style-type: none"> Because the flights into Iqaluit on Friday Nov 18th arrive at 4:30, decision was made that the City of Iqaluit facilities tour would take place Monday morning because out-going flights on Monday are in the early afternoon. A tour for workshop participants will be incorporated into the workshop agenda sometime during Monday or Tuesday. Ken will talk to director of public works at the City about this. Pearl will talk with City of Iqaluit personnel re: gathering donations from Iqaluit businesses for the <i>Water for People</i> fundraising silent auction and entertainment for the Meet & Greet. Pearl reported the Drinking Water competition trophy is ready (thanks to the guys at City of Yellowknife works division for making the base for the trophy!) 	<p>Ken</p> <p>Pearl</p>
5.7 Conference Presenters	<ul style="list-style-type: none"> Olivia updated the board on activities soliciting presentations. All board members asked to keep her in the loop and find out what topic presenters will be speaking about. Olivia will send board members draft email to solicit presentations. All members agreed that it would be a 'first come, first served' agenda – presenters contacting NTWWA late will not get on the agenda. 	<p>Olivia</p>
6.0 Other Business		
6.1 Insurance	<ul style="list-style-type: none"> Olivia informed the board that the GNWT will not be providing financial assistance to NTWWA if we do not obtain board liability and event insurance. Pearl is now checking on cost of this insurance. Anyone with advice about insurance agencies for Pearl to contact should send this info. 	<p>Pearl</p> <p>Board Members</p>
6.2 Funding from Nunavut	<ul style="list-style-type: none"> Bhabesh informed the board that the Government of Nunavut would be providing \$10,000 in financial support for the 2011 conference. 	
6.3 Sudhir's move and representation	<p>Sudhir has moved to Yellowknife and therefore will now be a NWT rather than a Nunavut member of the board. Pearl will update the website.</p>	<p>Pearl</p>
6.4 Journal Update	<ul style="list-style-type: none"> Ken Johnson informed the board that the Journal will be mailed out on September 16th, and that the topic for the 2012 Journal will be solid waste. Everyone is invited to forward articles on this topic to Ken. 	<p>Board</p>
7.0 Next Meeting	<ul style="list-style-type: none"> Wednesday, October 12, 2011 at 12 Noon MST. 	
8.0 Adjournment	<ul style="list-style-type: none"> Adjourned by consensus. 	
	<p>These minutes are in the writer's best interpretation of discussions held at the meeting. Please inform the writer of any noteworthy omissions or errors.</p>	