



LOCATION: Conference Call - Various

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PRESENT:

Justine Lywood	Vice President
Bill Westwood	Past President
John Kay	Director
Jeremy Roberts	Director
Josh McDonald	Director
Justin Hack	Director
Justin Hazenberg	WCW Director
Jennifer Spencer	Executive Director

PURPOSE: Regular meeting of the NTWWA Board of Directors

DISTRIBUTION TO ALL ABOVE AND: Absent: Megan Lusty, Billy Qaqasiq, Ralph Ruediger

Regrets: Arlen Foster, Ryan Ethier

WRITTEN BY: Pearl Benyk

ITEM	DESCRIPTION	ACTION BY
1. Call to Order	<ul style="list-style-type: none"> Meeting called to order by Vice President Justine Lywood. 	
2. Agenda	<ul style="list-style-type: none"> Moved by Jeremy, Seconded by Justine, that the agenda be approved as presented. CARRIED. 	
3. Adoption of Minutes	<ul style="list-style-type: none"> Moved by John , Seconded by Bill, that the minutes of August 24, 2016 meeting be approved as presented. CARRIED 	
4.0 Correspondence	None	
5.0 Standing Items		
5.1 Financial Statement	<ul style="list-style-type: none"> NTWWA's bank account with Manulife Bank has a balance, as of Sept 12, 2016, of \$77, 889. 	
5.2 Website Hosting & Storage Room Costs	<ul style="list-style-type: none"> Pearl explained process and billing issues re: transfer hosting of NTWWA website from NWTel to BowcoComputers, and change of billing system for rent of storage unit from YKD Management. 	
5.3 Filling Executive Director Position	<ul style="list-style-type: none"> Justin reported he had not heard back from Heather Scott, who had been asked if she would consider being ED when Jennifer leaves the position. Discussion by board of other potential person for the position and whether or not Justine could serve from outside of NWT and NU. Point made that board may have to consider other options, including providing some remuneration. Other idea raised was amending bylaws to allow scenarios like this. No decision on these ideas was made.. 	
5.4 Presenters Gift	<ul style="list-style-type: none"> By consensus decision, the board decided to go with a small bowl with NTWWA logo made by Old Town Glassworks as the 2016 presenters gift. 	



5.5 Meet & Greet and Dinner Entertainment	<ul style="list-style-type: none">• Consensus decision that Ronna Sharegan will provide dinner entertainment and Darin Woodbury the M&G entertainment. There has been no response from the Dene Drummers so that idea is dropped for the official opening. Yellowknife Mayor will be invited to make opening remarks, as well as reps from GNWT's MACA and GN's CGS.	
5.6 Presenters	<ul style="list-style-type: none">• Jennifer updated the board members about presentations for the conference. So far there are 4 presenters more or less confirmed. All board members are to send ideas for presentations to Jennifer and spread the word to potential presenters they know.	Board Members
6.0 Other Business		
6.1 Board Round Table Discussion	<ul style="list-style-type: none">• Justin Hazenberg was the only member present with something to add. He suggested that the board should consider discussing strategic planning at the upcoming AGM and possibly, as a way of supporting them, offer a scholarship for operators.	
7.0 Next Meeting	<ul style="list-style-type: none">• Wednesday, Sept 28, 2016 Noon, MDST/1:00 CST/2:00 EST	
8.0 Adjournment	<ul style="list-style-type: none">• Meeting adjourned by consensus.	
	These minutes are the writer's best interpretation of discussions at the meeting. Please inform the writer of any noteworthy omissions or errors.	