NORTHERN TERRITORIES
WATER & WASTE ASSOCIATION

MINUTES of OCTOBER 26, 2011 BOARD MEETING

LOCATION: Conference Call - Various

PRESENT:

Justin Hazenberg	President
Bhabesh Roy	Vice President
Sudhir Jha	Past President
Aaron Randall	Director
Alan Harris	Director
Billy Qaqasiq	Director
Dennis Althouse	Director
Olivia Lee	Executive Director

PURPOSE: Regular meeting of the NTWWA Board of Directors

DISTRIBUTION TO ALL ABOVE AND: Ken Johnson, Jean Soucy

REGRETS: Gary Maksagak, Bill Westwell, Doug Steinhubl

WRITTEN BY: Pearl Benyk

ITEM	• DESCRIPTION	ACTION BY
1. Call to Order	• Meeting called to order by Bhabesh as Justin could not attend whole mtg.	
2. Agenda	• **Moved by Sudhir Jha, Seconded by Dennis Althouse, that the agenda be accepted as amended. CARRIED.**	
3. Adoption of Minutes	• **Moved by Sudhir Jha, Seconded by Alan Harris, that the minutes of the October 12, 2011 meeting be adopted. CARRIED**.	
4. 0 Correspondence	**None**	
5.0 Conference	**Standing Items**	
5.1 Update on Pre-Registrations	• There are now 36 delegates pre-registered. • Bill will do a promo for the conference at the meeting of SAOs taking place now in Iqaluit. SAOs in all communities in NU and NT have been faxed the info and pre-registration forms for the conference.	
5.2 Operators Workshop Update	• Kurt Stogrin from NAIT will not be able to attend/facilitate the operators workshop but Gerry Gusdal, instructor taking Kurt's place while he is on leave, will be presenting at the workshop. Olivia will contact Gerry on details. • Alan Harris will assist with workshop, and Olivia and Bhabesh will be there to help. • Pearl to upload amended workshop agenda on website. • Discussion took place on whether operators should receive more than one CEU for attending the workshop now that it will be two days long. Consensus was that NTWWA should still give operators just one CEU for attending the workshop but this is a decision for the Certification Committee to make, not NTWWA. Olivia will pass on to the board the wishes of NTWWA on this issue and forward the response of the Certification Committee to the NTWWA board.	Olivia Alan Bhabesh Pearl Olivia

ITEM	• DESCRIPTION	ACTION BY
5.3 Tradeshow update	• Industry Director Doug Steinhubl is not at this meeting so this item was skipped.	
5.4 Conference Logistics	• Pearl reported on this topic and everything is underway.	
5.5 Conference Presenters	• Olivia has sent a list of confirmed presenters to the board members. There are now 13 or 14 confirmed presentations. • Board members are requested to see if anyone they know would like to present and to get the info to Olivia.	Board Members
5.6 Invitations to WCW rep	• Justin has invited Wayne Wall, President of WCW, to attend the conference and he has confirmed he is attending.	
5. 7 Opening Welcome and other Invitations	• Justin will send an official invitation to Senator Charlie Watt, who is attending, asking him make welcoming remarks on the first morning of the conference.	
5.8 Sponsorships	• Board members are urged to canvass their contacts for sponsorships. • Olivia and Pearl will contact Chambers of Commerce to see if they will send out a request to their membership.	Board Members
5.9 Other Help	• Pearl reported that no help is needed at the moment, other than the tasks already noted earlier.	
6.0 Other Business		
6.1 Insurance	• There was only one quote supplied by the three insurance agencies asked for a quote. Nunavut Insurance Brokers provided a quote including directors and officers liability coverage and commercial general liability coverage. Pearl to find out how quickly the insurance is in effect. • **Moved by Alan Harris, Seconded by Justin Hazenberg, that insurance coverage for NTWWA be purchased from Nunavut Insurance Brokers. CARRIED**	Pearl
7.0 Next Meeting	• **Wednesday, November 9, 2011 at 12 Noon MST.**	
8.0 Adjournment	• **Adjourned by consensus.**	
	These minutes are in the writer's best interpretation of discussions held at the meeting. Please inform the writer of any noteworthy omissions or errors.	