



LOCATION: Conference Call - Various

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PRESENT:

Arlen Foster	President
Justine Lywood	Vice President
Bill Westwell	Past President
Megan Lusty	Director
Jeremy Roberts	Director
Ryan Ethier	Industry Director
Jennifer Spencer	Executive Director
Crystal Sabel	Trainee Executive Director

PURPOSE: Regular meeting of the NTWWA Board of Directors

DISTRIBUTION TO ALL ABOVE AND: Absent: Billy Qaqasiq, Josh McDonald, Ralph Ruediger, Justin Hack

Regrets: Justin Hazenberg

WRITTEN BY: Pearl Benyk

ITEM	DESCRIPTION	ACTION BY
<b>1. Call to Order</b>	<ul style="list-style-type: none"> <li>Meeting called to order by President Arlen Foster</li> </ul>	
<b>2. Agenda</b>	<ul style="list-style-type: none"> <li>Moved by Bill, Seconded by Ryan, that the agenda be adopted as presented. <b>CARRIED</b></li> </ul>	
<b>3. Adoption of Minutes</b>	<ul style="list-style-type: none"> <li>Moved by Justine, Seconded by Bill, that the minutes of June 8, 2016 be accepted. <b>CARRIED</b></li> <li>Moved by Ryan, Seconded by Justine, that the minutes of September 14, 2014 be accepted. <b>CARRIED</b></li> </ul>	
<b>4.0 Correspondence</b>	None	
<b>5.0 Standing Items</b>		
<b>5.1 Financial Statement</b>	<ul style="list-style-type: none"> <li>NTWWA's bank account with Manulife Bank has a balance, as of October 24, 2016, of \$93,206.</li> </ul>	
<b>5.2 Board Positions</b>	<ul style="list-style-type: none"> <li>Arlen read out the list of which of the present board members' terms are finished as of the AGM and which still have a year to serve. Discussion took place about the WCW Director position which will be vacant when Justin Hazenberg's term finishes and how this position might be filled.</li> <li>Pearl instructed to look at NTWWA bylaws to see what, if anything, is included there about this issue and send copy of relevant bylaw to board members.</li> </ul>	Pearl
<b>5.3 Meet &amp; Greet Plumbing Challenge</b>	<ul style="list-style-type: none"> <li>Board members discussed whether or not to have a Plumbing Challenge at this AGM, deciding it would depend on whether or not the blue print /design is in with the bags of plumbing pieces. Pearl to check on this and get the info to the board.</li> </ul>	Pearl



<b>5.4 Conference Speakers Update</b>	<ul style="list-style-type: none"> <li>Jennifer informed board that there were about another 9 conference presentations needed. Pearl instructed to contact NRC, a person from Greenland in Edm for meetings and one of the tradeshow exhibitors. Board instructed to bring up the topic with their colleagues and contacts.</li> </ul>	Pearl Board Members
<b>5.5 Sponsorship Update</b>	<ul style="list-style-type: none"> <li>Aurora Manufacturing (Hay River Heavy Truck) are Gold Level Sponsors(\$1500) of the conference. Arlen urged all board members to push the idea of sponsorships with their business and organization contacts. Ryan said he would be emailing all his tradeshow contacts.</li> </ul>	Board Members Ryan
<b>5.6 Silent Auction Item Requests</b>	<ul style="list-style-type: none"> <li>Pearl updated members on how many donations for the silent auction she has been told about so far, and those pending. Ryan shared what his mother was donating. All pre-registrants have been emailed and asked to consider making a donation for the WFP fundraising silent auction.</li> </ul>	
<b>6.0 Other Business</b>		
<b>6.1 Board Round Table Discussion</b>	<ul style="list-style-type: none"> <li>Jennifer and Arlen were the only ones at the meeting with anything to add during the Round Table discussion. Jennifer said she had heard that the hotels in YK were booking up quickly with the increase in Asian tourists. Pearl instructed to check with main hotels and see how many vacancies they had, then to email all pre-registrants and urge them to book their accommodation soon.</li> <li>Arlen reminded all board members to spread the word about the conference as so far there are only about half the number of expected registrations in. He also asked board members whose terms are finished as of the AGM to email him with whether or not they intend to stand for re-election or not. Pearl to send out list of board terms as of AGM.</li> </ul>	Pearl  Board Members  Pearl
<b>7.0 Next Meeting</b>	<ul style="list-style-type: none"> <li>Wednesday, November 9, 2016 Noon, MDST/1:00 CST/2:00 EST</li> </ul>	
<b>8.0 Adjournment</b>	<ul style="list-style-type: none"> <li>Meeting adjourned by consensus.</li> </ul>	
	<p>These minutes are the writer's best interpretation of discussions at the meeting. Please inform the writer of any noteworthy omissions or errors.</p>	