



LOCATION: Conference Call - Various

PAGES:2

PRESENT:

Arlen Foster	President
Justine Lywood	Vice President
Justin Hack	Director
Justin Hazenberg	WCW Director
Jennifer Spencer	Executive Director
Crystal Sabel	Trainee Executive Director

PURPOSE: Regular meeting of the NTWWA Board of Directors

DISTRIBUTION TO ALL ABOVE AND: Absent: Megan Lusty, Billy Qaqasiq, Josh McDonald, Jeremy Roberts, Ralph Ruediger, Ryan Ethier, Bill Westwell

AND: Regrets: John Kay

WRITTEN BY: Pearl Benyk

ITEM	DESCRIPTION	ACTION BY
<b>1. Call to Order</b>	<ul style="list-style-type: none"> <li>Meeting called to order by President Arlen Foster with no quorum.</li> </ul>	
<b>2. Agenda</b>	<ul style="list-style-type: none"> <li>Agenda not approved as there was no quorum.</li> </ul>	
<b>3. Adoption of Minutes</b>	<ul style="list-style-type: none"> <li>Minutes of September 14, 2016 and June 8, 2016 not approved as there was no quorum.</li> </ul>	
<b>4.0 Correspondence</b>	None	
<b>5.0 Standing Items</b>		
<b>5.1 Financial Statement</b>	<ul style="list-style-type: none"> <li>NTWWA's bank account with Manulife Bank has a balance, as of October 10, 2016 of \$77, 816.</li> </ul>	
<b>5.2 Executive Director Position Update</b>	<ul style="list-style-type: none"> <li>Crystal Sabel, who has agreed to take on the volunteer position of Executive Director at AGM in November, attended this meeting and spoke briefly about her background and her willingness to serve as ED.</li> </ul>	
<b>5.3 Conference Speakers Update</b>	<ul style="list-style-type: none"> <li>Jennifer told the board that there was not much to report. There are 5 confirmed presentations and others in the process of being confirmed.</li> </ul>	
<b>5.4 Sponsorships</b>	<ul style="list-style-type: none"> <li>The annual financial support of \$5000 from Municipal Service and Suppliers Assoc (MSSA) has arrived and a letter sent to say Thanks.</li> <li>Letters signed by Arlen have been sent to GNWT and GN, requesting \$15K in financial support for 2016 conference and operators workshop.</li> <li>Pearl instructed to send email to all registrants, asking them for donations for the silent auction to fund raise for <i>Water for People</i>.</li> </ul>	Pearl
<b>5.5 WCW Update</b>	<ul style="list-style-type: none"> <li>Justin reported that he has recently attended the WCW meeting in Calgary, representing NTWWA. His term on WCW board is now finished, though he will continue to serve on the WCW Public Awareness Committee.</li> <li>Arlen has expressed an interest in serving as WCW representative. Justin recommends that Arlen be elected to this position. The NTWWA bylaws will need to be looked at and discussion take place before the AGM to see what could be done re: number of members on the board if Arlen is wearing two hats (WCW rep and Past President).</li> </ul>	Board of Directors



<b>6.0 Other Business</b>		
<b>6.1 Board Round Table Discussion</b>	<ul style="list-style-type: none"><li>No members at the meeting had anything extra to add or ask. Pearl was instructed to write email to all board members, urging them to attend meetings, especially important now in preparation for the conference.</li></ul>	Pearl
<b>7.0 Next Meeting</b>	<ul style="list-style-type: none"><li>Wednesday, October 26, 2016 Noon, MDST/1:00 CST/2:00 EST</li></ul>	
<b>8.0 Adjournment</b>	<ul style="list-style-type: none"><li>Meeting adjourned by consensus.</li></ul>	
	These minutes are the writer's best interpretation of discussions at the meeting. Please inform the writer of any noteworthy omissions or errors.	