

## MINUTES of MAY 14, 2014 BOARD MEETING

LOCATION: Conference Call - Various

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**PRESENT:**

Bill Westwell	President
Alan Harris	Past President
Jaime Goddard	Director
David Watsko	Director
Jonah Koonark	Director
Ryan Ethier	Industry Director
Justin Hazenberg	WCW Director
Jennifer Spencer	Executive Director

**PURPOSE:** Regular meeting of the NTWWA Board of Directors

**DISTRIBUTION TO ALL ABOVE AND:** Regrets: Ralph Ruediger, John Kay, Arlen Foster

Absent: Billy Qaqasiq

**WRITTEN BY:** Pearl Benyk

ITEM	DESCRIPTION	ACTION BY
<b>1. Call to Order</b>	<ul style="list-style-type: none"> <li>• The meeting was called to order by President Bill Westwell.</li> </ul>	
<b>2. Agenda</b>	<ul style="list-style-type: none"> <li>• <b>Moved by Ryan, Seconded by Jonah, that the agenda be accepted with the addition of 5.9 trade show fees and details. CARRIED</b></li> </ul>	
<b>3. Adoption of Minutes</b>	<ul style="list-style-type: none"> <li>• <b>Moved by Alan, Seconded by Ryan, that the minutes of the April 23, 2014 meeting be approved. CARRIED</b></li> </ul>	
<b>4.0 Correspondence</b>	None	
<b>5.0 Standing Items</b>		
<b>5.1 Financial Statement</b>	<ul style="list-style-type: none"> <li>• The NTWWA bank account, as of May 12, had a balance of \$46,363. Two cheques soon to be processed will bring balance to about \$40,000.</li> </ul>	
<b>5.2 SWANA Workshop Update</b>	<ul style="list-style-type: none"> <li>• Not much to update. Pearl passed on to SWANA decision of board at last board meeting to reduce length of NTWWA workshop to 1 day, so operators can choose to take part in one or both days of the solid waste mgmt workshop SWANA will present following the conference.</li> </ul>	
<b>5.3 Conference Theme</b>	<ul style="list-style-type: none"> <li>• Board members to send suggested conf themes to Bill. He will present a few options for board's decision on theme at next board meeting.</li> </ul>	Bill Board
<b>5.4 Conference Presentations and Dinner Speaker</b>	<ul style="list-style-type: none"> <li>• Board discussed presentation ideas. Matthew Hough (former NTWWA ED and now involved with Central High Arctic Research Station (CHARS) has been asked to attend and present. Idea of 'old timers' panel of people involved in early days was discussed &amp; thought to be good.</li> <li>• Pearl to put on website scans of early NTWWA newsletters. Jaime will look for ideas for presentations on former projects featured in newsletters.</li> <li>• Pearl to send board members out agendas from former conferences as help in thinking of possible presentations.</li> <li>• Jennifer would like board members to come up with presentation ideas and ideas for fact sheet to be part of Meet and Greet.</li> <li>• Ryan will prepare slide show of pics from former conferences for M&amp;G.</li> </ul>	Pearl Jaime Board Ryan



ITEM	DESCRIPTION	ACTION BY
<b>5.5 Operators Workshop</b>	<ul style="list-style-type: none"> <li>Justin reported he will contact NAIT re: presenting at NTWWA one-day workshop. MACA can do presentations as required.</li> <li>Justin urged anyone wanting to do workshop presentation to contact him.</li> <li>Ryan reported that A.H. McElroy would be doing a 6 hour workshop on Butt Fusion before the conference, probably on Friday, Nov. 21. This will mean operators this year will have the option of 4 days of workshops if they wish: 1 day butt fusion, 2 days solid waste management and 1 day water mgmt (NTWWA). All will be providing CEUs for participants.</li> </ul>	Justin  Board Members
<b>5.6 20<sup>th</sup> Anniversary Logo</b>	<ul style="list-style-type: none"> <li><b>Moved by Alan, Seconded by Bill, that NTWWA contract Soaring Tortoise Design to develop a logo design incorporating idea of 20<sup>th</sup> anniversary, to be used during this year's conference, amount to be limited to \$750. CARRIED.</b></li> </ul>	Pearl
<b>5.7 Delegates' Gift</b>	<ul style="list-style-type: none"> <li>After consideration of various ideas, the following motion was made:</li> <li><b>Moved by Justin, Seconded by Ryan, that NTWWA buy backpacks, colour black and turquoise, bearing the anniversary logo, at a cost of approx. \$25 each as the delegates gift. Quantity to be around 150 (price break quantity). CARRIED</b></li> <li>Ideas for presenters gifts will be considered at the next board meeting.</li> </ul>	Pearl
<b>5.8 Gift and card for Dennis Althouse</b>	<ul style="list-style-type: none"> <li><b>Moved by Ryan, Seconded by Bill, that NTWWA give Dennis Althouse, who recently resigned for reasons related to his employment after serving on the board since 2006, a gift. Pearl to choose and buy the gift (not more than \$250) and card. CARRIED.</b></li> </ul>	Pearl
<b>5.9 Trade Show Fees and invites</b>	<ul style="list-style-type: none"> <li>Ryan reported that, to date, he has had 22 enquiries from potential trade show exhibitors about having a booth at the 2014 conf. He therefore would like to get the invitations out soon (no later than end of June).</li> <li><b>Moved by Ryan, Seconded by Bill, that the tradeshow fee this year ll be \$650 for early registrations and \$750 for late registrations, plus \$300 for each extra rep over one per booth. The date of registration to be the date NTWWA receives payment. CARRIED.</b></li> </ul>	
<b>6.0 Other Business</b>		
<b>6.1 Round Table</b>	<ul style="list-style-type: none"> <li>No board members at the meeting had anything extra to add or ask.</li> </ul>	
<b>7.0 Next Meeting</b>	<ul style="list-style-type: none"> <li>Wednesday, June 11, 2014, at 12 Noon MST.</li> </ul>	
<b>8.0 Adjournment</b>	<ul style="list-style-type: none"> <li>Meeting adjourned by consensus.</li> </ul>	
	<p>These minutes are in the writer's best interpretation of discussions held at the meeting. Please inform the writer of any noteworthy omissions or errors.</p>	