



LOCATION: Conference Call - Various

PAGE: 1 of 2

PRESENT:

Justin Hazenberg	President
Bhabesh Roy	Vice President
Sudhir Kumar Jha	Past President
Aaron Randall	Director
Billy Qaqasiq	Director
Jean Soucy	Director
Alan Harris	Director
Bill Westwell	Director
Dennis Althouse	Director
Ken Johnson	Southern Director
Olivia Lee	Executive Director

PURPOSE: Regular meeting of the NTWWA Board of Directors

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ALL ABOVE AND:

Regrets: Doug Steinhubl

REGRETS:

WRITTEN BY:

Pearl Benyk

ITEM	DESCRIPTION	ACTION BY
1. Call to Order	<ul style="list-style-type: none"> Justin called the meeting to order. 	
2. Agenda	<ul style="list-style-type: none"> Moved by Sudhir, Seconded by Jean that the agenda be accepted as amended (addition of 5.9 Report on WCW meeting). CARRIED. 	
3. Adoption of Minutes	<ul style="list-style-type: none"> Moved by Alan, Seconded by Bhabesh that the minutes of the March 9, 2011 and April 13, 2011 meetings be approved, provided that the date on the second page of the March 9 minutes be corrected. CARRIED. 	
4.0 Correspondence	<ul style="list-style-type: none"> We have been contacted by Terence Nelligan from Stats Can about a survey of drinking water plants being done later this year that they would like us to make our members aware of. NTWWA will share community contacts for both territories with Mr. Nelligan and Ken will contact him re: a story about this survey in the Journal. 	Pearl Ken
5.0	Standing Items	
5.1 Theme for the conference.	<ul style="list-style-type: none"> Board agreed to send in ideas and indicate their choices by email. Olivia will send in those suggested during the discussion. 	Board Members
5.2 Gifts for Presenters	<ul style="list-style-type: none"> Bill W. suggested photographic prints as gifts for presenters. Bhabesh will check into Inuit prints, and Billy will check on other local handicrafts which might make good presenters gifts. 	Bhabesh Billy
5.3 Delegates Gifts	<ul style="list-style-type: none"> All delegates will get a bag with NTWWA logo. Pearl will price these out. Suggestion of everyone getting an operators' handbook this year. There are more than enough of these on hand in our storage. Pearl will check out availability and price of a conversion calculator as the other delegates gift. 	Pearl



ITEM	DESCRIPTION	ACTION BY
5.4 Guest Speaker	<ul style="list-style-type: none"> Sudhir suggests that Darrin Flynn, who is ADM of Community and Government Services, has been very helpful to NTWWA and would be a good guest speaker. The board agreed that he should ask Mr. Flynn if he would be the guest speaker. Olivia will send Sudhir the template of a more formal letter making this request. 	Sudhir Olivia
5.5 Operator's Workshop Update	<ul style="list-style-type: none"> Olivia will send Aaron list of what topics people at the 2010 asked for. One suggestion was to get Ford (major supplier of water and sewage trucks) to workshop. They have been asked are interested in attending. Moved by Aaron, Seconded by Alan that the Operators Workshop be extended to two days. CARRIED. General approval of idea of charging extra for the workshop. The suggestion was made that it be \$25 extra per half day of the workshop, or \$100 extra for the whole workshop. Pearl is to supply the board with a breakdown of the catering and gift costs, for decision re: conf fees – to be decided at next meeting. 	Olivia Pearl
5.6 Operators Workshop – NTWWA or NAIT event	<ul style="list-style-type: none"> Various ideas expressed re: the focus and form of the Operators Workshop. Aaron has been speaking to Liz Kingston and Patrick Heinz about operator training in conjunction with conference – possibly before conference. Justin mentioned necessity of NTWWA not doing training itself due to liability insurance issue. The operators workshop should be jointly done by NAIT and some other. Aaron will look into others interested in this opportunity. This topic will be discussed further at next meeting of the board. 	Aaron
5.7 Conference Logistics	<ul style="list-style-type: none"> Discussion took place re: various venues available and which ones would be large enough and suitable for NTWWA conference. Board generally thought the Cadet Hall was the best venue, but it is currently not available due to Cadet training. Bill will contact them and see if they could move their training that weekend to another venue – suggestion that NTWWA should pay for this other venue so they are not out of pocket. 	Bill
5.8 Journal Update	<ul style="list-style-type: none"> Ken reported that the Journal is on schedule. 	
5.9 WCW Meeting Report	<ul style="list-style-type: none"> Ken attended the recent WCW meeting, at which they discussed the Career DVD they have produced. WCW needs people to sit on committee to consider how this will be presented to audiences. Aaron and Olivia said they would like to participate. Bhabesh will send Ken an article for WCW magazine or if it doesn't fit there, it can go into the NTWWA Journal. Ken reminded executive members of NTWWA board that he needs their letters for the magazine. 	Bhabesh Executive Members of Board
6.0 Other Business	None	
7.0 Next Meeting	<ul style="list-style-type: none"> Wednesday, June 8, 2011 at 12 Noon MST. 	
8.0 Adjournment	<ul style="list-style-type: none"> Moved by Sudhir, Seconded by Alan to adjourn meeting. CARRIED. 	
	<p>These minutes are in the writer's best interpretation of discussions held at the meeting. Please inform the writer of any noteworthy omissions or errors.</p>	