



MINUTES of JUNE 12, 2013 BOARD MEETING

LOCATION: Conference Call - Various

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PRESENT:

Bill Westwell	Vice President
Bhabesh Roy	Past President
Dennis Althouse	Director
Ralph Ruediger	Director
John Kay	Director
Ryan Ethier	Industry Director
Justin Hazenberg	WCW Director
Jennifer Spencer	Executive Director

PURPOSE: Regular meeting of the NTWWA Board of Directors

DISTRIBUTION TO ALL ABOVE AND: REGRETS: Alan Harris, Kevin Hodgins, Gary Maksagak
Missing: Billy Qaqasiq, Jonah Koonark

WRITTEN BY: Pearl Benyk

ITEM	DESCRIPTION	ACTION BY
1. Call to Order	<ul style="list-style-type: none"> The meeting was called to order by Vice President Bill Westwell. 	
2. Agenda	<ul style="list-style-type: none"> Moved by Dennis, Seconded by Ryan, that the agenda be accepted as presented. CARRIED 	
3. Adoption of Minutes	<ul style="list-style-type: none"> Moved by John, Seconded by Ralph that the minutes of the May 15, 2013 meeting be accepted as presented. CARRIED. 	
4.0 Correspondence	None	
5.0 Standing Items		
5.1 Financial Statement	<ul style="list-style-type: none"> Board was provided with bank statement as of June 12, 2013. Not showing on the statement from Manulife Bank are two cheques written in June, and a still out-standing invoice for tradeshow fees of \$1200, for a real balance of approximately \$45,250. 	
5.2 2012 Conference Locations and Dates	<ul style="list-style-type: none"> The Cadet Hall in Iqaluit is booked for the conference Nov 22 to 24 (includes Friday for set up of tradeshow booths) and Nov 25 and 26 for the Operators Workshop. The Meet & Greet and Saturday Buffet Dinner will be at the Navigator Inn, but the menus for these have not been set yet. 	Bill Pearl
5.3 Conference Sponsorships	<ul style="list-style-type: none"> Nunavut board members Bill, Ralph and Bhabesh will canvass potential sponsors for the coffee breaks, lunches etc. Pearl will send them the email that Kevin used to request sponsorships for the 2012 conf in Yellowknife. 	Pearl NU Board Members



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<p>5.4 2013 Conference Agenda</p>	<ul style="list-style-type: none"> Jennifer explained that we need 20 presenters for the conference, so everyone must start soliciting presentations now. All board members should/will seek presenters. Board discussed ways to encourage operators to present. Jennifer will send out a request to all presenters to use non-scientific, appropriate language in their presentations so that everyone will be able to understand. 	<p>Board Members Jennifer</p>
<p>5.5 Operators Workshop Planning</p>	<ul style="list-style-type: none"> Previously Ken Johnson organized and ran the Operators Workshop, and did it very well, but now that he is no longer with the board some other plan needs to be put in place. As the NTWWA board are not experts at providing this type of material, Justin suggested that the most efficient route for NTWWA to take is to contract out the presentations at the operators workshop. Justin has been in touch with the Alberta and British Columbia water and waste groups and found that these groups could do two days of presentations for a fee. As these would be their training courses, not NTWWA's, their liability insurance would cover them and NTWWA would be just providing the venue and other logistics. Dennis informed the board that SWANA (Solid Waste Assoc of North America) on which board he sits, is also interested in providing training to NTWWA operators. The board members discussed how NTWWA could cover this cost. Ralph and Bill will speak to the Govt of Nunavut's Dept of Community and Government Services (CGS) about extra funding and see how/if the Nunavut Training Organization (NTO) could be involved. Pearl will send out lists of attendees at recent NTWWA operators workshops so the info in them can be used for the proposal to CGS. Moved by John Kay, Seconded by Ryan, that Justin be authorized to request quotes for the provision of instruction at a two-day operators workshop. CARRIED. 	<p>Justin</p>
<p>5.7 WCW Update</p>	<ul style="list-style-type: none"> Justin informed the board that there was nothing to report at this time. The WCW conference will be in September and after that he will have some info to bring to the board. 	<p>Justin</p>
<p>6.0 Other Business</p>		
<p>6.1 WCW Director</p>	<ul style="list-style-type: none"> Jennifer spoke on the idea Bhabesh had raised re: NTWWA having representation on the CWWA as an independent assoc. as well as through WCW of which it is a constituent organization. As NTWWA cannot have two representatives on the CWWA, this is not possible. However, there is a seat for a Nunavut utility and this may be a possibility, though this has nothing to do with NTWWA and is something Bhabesh can investigate through the Govt of Nunavut and CWWA. 	
<p>6.2 Board Round Table/Membership Discussion</p>	<ul style="list-style-type: none"> No board members present had anything further to add or ask, with exception of Bill, who asked the board for direction on what type of presenters gift they would like him to look for and price out. He was asked to look for small prints in the \$40 price range and has agreed to do this. He will get samples to photograph and send to the board members for their consideration. 	<p>Bill</p>



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6.2 (con't)	<ul style="list-style-type: none">• Pearl informed the board that she had checked into the tee-shirt idea and that they could get a 100% cotton tee-shirt with NTWWA logo and name and one line of type (board chose "Iqaluit, Nunavut, 2013") for \$20 each or under. She was instructed to order light blue tee-shirts, around 150 of them or whatever the price break number is.	
7.0 Next Meeting	<ul style="list-style-type: none">• Wednesday, July 10, 2013 – Noon Mountain Daylight Saving Time. This may be changed as date approaches.	
8.0 Adjournment	<ul style="list-style-type: none">• Moved by Bhabesh, Seconded by Justin that the meeting be adjourned.	
	These minutes are in the writer's best interpretation of discussions held at the meeting. Please inform the writer of any noteworthy omissions or errors.	