

## MINUTES of JUNE 11, 2014 BOARD MEETING

LOCATION: Conference Call - Various

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**PRESENT:**

Bill Westwell	President
Alan Harris	Past President
Jaime Goddard	Director
Billy Qaqasiq	Director
Arlen Foster	Director
Ralph Ruediger	Director
John Kay	Director
Ryan Ethier	Industry Director
Jennifer Spencer	Executive Director

**PURPOSE:** Regular meeting of the NTWWA Board of Directors

**DISTRIBUTION TO ALL ABOVE AND:** Regrets: Justin Hazenberg  
Absent: David Watsko, Jonah Koonark

**WRITTEN BY:** Pearl Benyk

ITEM	DESCRIPTION	ACTION BY
<b>1. Call to Order</b>	<ul style="list-style-type: none"> <li>• The meeting was called to order by President Bill Westwell.</li> </ul>	
<b>2. Agenda</b>	<ul style="list-style-type: none"> <li>• <b>Moved by Alan, Seconded by Ralph, that the agenda be accepted as presented. CARRIED</b></li> </ul>	
<b>3. Adoption of Minutes</b>	<ul style="list-style-type: none"> <li>• <b>Moved by Alan, Seconded by Jamie, that the minutes of the May 14, 2014 meeting be approved. CARRIED</b></li> </ul>	
<b>4.0 Correspondence</b>	None	
<b>5.0 Standing Items</b>		
<b>5.1 Financial Statement</b>	<ul style="list-style-type: none"> <li>• The NTWWA bank account, as of June 10, 2014 had a balance of \$41,725.</li> </ul>	
<b>5.2 Change of Conference Dates</b>	<ul style="list-style-type: none"> <li>• Due to an error in booking the venue at Explorer Hotel, the dates of the conference had to be changed. Fortunately, the GeoScience Forum dates had also been changed in the interim, so the NTWWA conference was changed to Nov 14 – 17 (1 days workshop only) and NTWWA can be assured there will be sufficient accommodations available for delegates.</li> </ul>	
<b>5.3 Conference Theme</b>	<ul style="list-style-type: none"> <li>• No suggestions for conf theme were sent to Bill, so he had no options to present. Board members were urged to send him suggestions and he will present those, plus his own suggestions, to the next board meeting.</li> </ul>	Bill Board
<b>5.4 Conference Presenters</b>	<ul style="list-style-type: none"> <li>• Bill and Arlen will follow up with Matthew Hough (CHARS) re: making a presentation on the High Arctic Research Station at the conference..</li> <li>• Jaime sent Jennifer some suggestions for update presentations on projects reported on in early NTWWA newsletters. Jennifer will follow up.</li> <li>• Jennifer is still accepting suggestions re: presentations.</li> </ul>	Bill Arlen  Jennifer



ITEM	DESCRIPTION	ACTION BY
<b>5.5 20<sup>th</sup> Anniversary Logo</b>	<ul style="list-style-type: none"> <li>By email, board members have chosen a 20<sup>th</sup> Anniversary logo which features the NTWWA logo, with the letters "NTWWA" on top of the boxed wave image and the words "20 YEARS" below. To the right of this, the words "Northern Territories Water &amp; Waste Association", then a line underneath, then the words "Serving NWT &amp; Nunavut".</li> <li>Pearl will now order the backpacks which will be delegates' gifts, with the anniversary logo on it. The logo will be used on other conf materials.</li> </ul>	Pearl
<b>5.6 Membership Fee</b>	<ul style="list-style-type: none"> <li>Board discussed fact that NTWWA's membership fee is still \$40, which is what it was set at when the assoc began in 1994. However, while the fee then bought a person a one-year membership, this was changed to two years, with no increase in price, some years ago, so that the membership list would always include people in the territory where the conference was being held that year.</li> <li>Ryan will check on what membership fees are for other provincial water and waste associations and send the list to board members for their consideration when this topic is discussed at the next board meeting.</li> </ul>	Ryan
<b>5.7 Presenters' Gifts</b>	<ul style="list-style-type: none"> <li>Suggestion was made that perhaps the fuzzy oopkiiks available at Gallery of the Midnight Sun would be a suitable gift. Pearl will go look at them and see what other possible gifts for presenters are there.</li> </ul>	Pearl
<b>6.0 Other Business</b>		
<b>6.1 Round Table</b>	<ul style="list-style-type: none"> <li>No board members present had anything extra to add or ask, with exception of Bill, who informed the board that he would be off work for 4 months parental leave because he and his wife were adopting children. However he will still be participating on the board and answering emails.</li> </ul>	
<b>7.0 Next Meeting</b>	<ul style="list-style-type: none"> <li>Wednesday, July 16, 2014, at 12 Noon MST.</li> </ul>	
<b>8.0 Adjournment</b>	<ul style="list-style-type: none"> <li>Meeting adjourned by consensus.</li> </ul>	
	<p>These minutes are in the writer's best interpretation of discussions held at the meeting. Please inform the writer of any noteworthy omissions or errors.</p>	