NORTHERN TERRITORIES WATER & WASTE ASSOCIATION

MINUTES of JANUARY 12, 2011 BOARD MEETING

LOCATION: Conference Call - Various

PRESENT:

Justin Hazenberg	President
Alan Harris	Director
Bill Westwell	Director
Billy Qaqasiq	Director
Aaron Randall	Director
Doug Steinhubl	Industry Director
Ken Johnson	Southern Director
Olivia Lee	Executive Director
Pearl Benyk	Administration

PURPOSE: Regular meeting of the NTWWA Board of Directors

DISTRIBUTION TO ALL ABOVE AND: Sudhir Kumar Jha, Gary Maksagak, Jean Soucy, Bhabesh Roy, Wayne Thistle

REGRETS:

WRITTEN BY: Pearl Benyk

ITEM	• DESCRIPTION	ACTION BY
1. Call to Order	• President Justin Hazenberg H. called the meeting to order.	
2. Agenda	• **Moved by Alan, Seconded by Aaron R., that the agenda be accepted as presented. CARRIED**.	
3. Adoption of Minutes of Dec. 18, 2010	• **Moved by Ken J., Seconded by Aaron R., that the minutes of December 18, 2010 be accepted after correction of Justin's position from Vice President to President. CARRIED.**	
4. 0	**Correspondence**	
4.1 letter from Kurt Stogrin (NAIT)	• Kurt Stogrin, from NAIT, wrote to say thanks to NTWWA for the gift he received from NTWWA and to say he is interested in assisting with the next Operators Workshop.	
5.0	**Standing Items**	
5.1 Dates for Next Conference	• So far there doesn't seem to be any conflicts with having the conference November 18 to 21, 2011 in Iqaluit. Some discussion took place about adding more presentations to the Operators Workshop to make it a two-day rather than one-day event. This would mesh with airline service into Iqaluit which is Monday, Wednesday and Friday in the early afternoon, so that workshop participants could leave Iqaluit Wednesday, early p.m.. • Pearl to secure conference venue with help from Bill Westwell. • Olivia will sent evaluation feedback on operators workshop out to the board members.	Pearl Olivia
5.2 Government funding assistance for conference	• The funding assistance from GNWT has been received. Pearl to follow up with Government of Nunavut on promised $10K funding assistance.	Pearl
5.3 Conference Financial Report	• Pearl to have the financial report on the conference and other events ready for the next board meeting.	Pearl

ITEM	• DESCRIPTION	ACTION BY
5.4 Journal Contracts	• As there is no change in the contract with Del Communications, and as NTWWA is pleased with the terms of the present contract which now needs renewing, motion made to renew the contract. • **Moved by Ken J., Seconded by Billy Q., that the contract with Del Communications be renewed. CARRIED** • Dealing with contract with Ken Johnson to edit the Journal is moved to end of the meeting when Ken will leave the meeting due to conflict.	Pearl
5.5Assisting Ken J with Journal	• Justin said that a colleague of his at Williams Engineering is interested in working with Ken on the editorial content of the Journal, with the goal of taking on this contract when Ken resigns as editor in 2012. The Board was pleased with this offer and Justin was asked to relay this info to his colleague.	Justin
5.6 More info on website about board members	• In order to make the website more people friendly and to encourage info exchanges between the board and the membership, the suggestion was made that board members bios, pictures and contact info should be added to the website. • Pearl was instructed to ask a website techie she knows if he would be interested in doing this work and if there is a way to have the board members' contact info on the site in a form that it cannot be harvested by spammers. • Olivia asked all board members to send her a short bio about themselves. Ken did the first one to give the other board members an idea of the length and type of bios they should submit.	Pearl Board Members
5.7 2011 Conference Planning	• Olivia encouraged the board members to think about what area of the conference planning they would like to be involved with. New board member Bill Westwell, who lives in Iqaluit is willing to help out, but needs advice. NTWWA Board member Paul Clow, Meaghan Leach and David Abernethy have also said they could help. • Pearl to draft letter asking City of Iqaluit to host/provide assistance.	Pearl
5.8 Awards	• Ken suggested that NTWWA might like to consider giving out annual awards to operators as is done by other water and waste associations. Other board members agreed this was a good idea. Suggestion was made that this could be done in conjunction with the water boards. Ken will check with AWWOA to get info and see what judging criteria they use. Board members should also think about what the criteria should be/what the awards could be like. • Pearl to order 'name of community' plate for the NTWWA drinking water trophy won this year by Tsiigehtchic Charter Community.	Ken Board Members Pearl
6.0 Other Business		
6.1 Board Pledge	• Pearl will send out Board Pledge forms to new board members Alan Harris and Bill Westwell , who should fill them out and return to Pearl. • Purpose of these pledges is to encourage board member participation in monthly meetings so that quorum is achieved and business can be done. •	Pearl

ITEM	• DESCRIPTION	ACTION BY
7.0 Next Meeting	• **Wednesday, February 9, 2011 at 12 Noon MST.**	
8.0 Adjournment	• **Moved by Aaron, Seconded by Bill that the meeting be adjourned. CARRIED unanimously.**	
	These minutes are in the writer's best interpretation of discussions held at the meeting. Please inform the writer of any noteworthy omissions or errors.	