



MINUTES of August 17, 2011 BOARD MEETING

LOCATION: Conference Call - Various

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PRESENT:

Justin Hazenberg	President
Bhabesh Roy	Vice President
Sudhir Jha	Past President
Bill Westwell	Director
Doug Steinhubl	Industry Director
Ken Johnson	Southern Director

PURPOSE: Regular meeting of the NTWWA Board of Directors

DISTRIBUTION TO ALL ABOVE AND: Aaron Randall, Alan Harris, Gary Maksagak, Billy Qaqasiq, Olivia Lee

REGRETS: Jean Soucy, Dennis Althouse

WRITTEN BY: Pearl Benyk

ITEM	DESCRIPTION	ACTION BY
1. Call to Order	<ul style="list-style-type: none"> Justin called the meeting to order with no quorum. 	
2. Agenda	<ul style="list-style-type: none"> Agenda was accepted informally due to lack of quorum. 	
3. Adoption of Minutes	<ul style="list-style-type: none"> Adoption of minutes of meetings held on June 8th and July 20th held over until there is a quorum to approve them. Justin asked members to look over the minutes and note any mistakes or omissions. 	
4.0 Correspondence	None	
5.0 Conference	Standing Items	
5.1 Presenters Gifts (Pang hats)	<ul style="list-style-type: none"> Pearl reported that Rosie Simonie had agreed to make the hats for \$33 each and that the wool had been purchased in Yellowknife and shipped to her in Iqaluit. The approximate cost per hat will be about \$40. The exact number will be decided once all the presenters have been identified. 	
5.2 Delegates gifts operators handbooks and conversion calculators	<ul style="list-style-type: none"> Pearl will send out an vote to all board members by email for their vote/approval, once Dennis has confirmed that the calculators Pearl has in mind can do all the conversions necessary. Email vote went as follows: Moved by Gary Maksagak, Seconded by Dennis Althouse, that NTWWA purchase 125 conversion calculators, with NTWWA name and logo in two colours, for \$11 ea (incl GST) for total of \$1,380 total. CARRIED. Pearl will order the calculators. Sufficient hand books (bought a few years ago) are in NTWWA storage already. 	Pearl
5.3 Reusable nylon bags for conference 'swag'	<ul style="list-style-type: none"> Moved by Bill Westwell, Seconded by Bhabesh Roy, that NTWWA purchase 500 white nylon re-usable bags, with NTWWA name and logo, to be used to put conference materials and swag into. The cost per bag, for 500 bags, with NTWWA 2 colour logo/name is \$2,047.50 or \$4.10 each. This motion was sent out by email, due to no quorum at this meeting, and the motion was CARRIED. Pearl will order the bags. This supply of bags will probably be enough for 4 conferences. 	Pearl



ITEM	DESCRIPTION	ACTION BY
5.4 Sponsorships	<ul style="list-style-type: none"> Board members discussed problem of gifts/sponsors giving swag which is not useful. Idea suggested that sponsors not be allowed to donate swag with their logo on it unless they have sponsored a coffee break or meal. Justin, Olivia and Pearl will discuss this further and get back to the board. 	Justin Olivia Pearl
5.5 Flights and Hotels	<ul style="list-style-type: none"> Canadian North has agreed to give delegates travelling to the conference reduced air fares, and have donated 2 Canadian North round trip tickets NTWWA can auction off to raise money for <i>Water for People</i>. Pearl will post reduced fare ticket prices and rates for a few Iqaluit hotels onto the website. Frobisher Inn is offering delegates govt. rates (60% off). 	Pearl
5.6 Guest Speaker	<ul style="list-style-type: none"> Sudhir informed the board that he has formally asked Darren Flynn, ADM for GN Dept of Community & Government Services, by letter, if he will speak to the delegates at the Saturday buffet dinner. He will inform the board of Mr. Flynn's response when he receives it. 	Sudhir
5.7 Operators Workshop Update	<ul style="list-style-type: none"> Jean, Aaron and Kurt Stogrin have discussed the workshop agenda with Olivia and come up with the topics. This was provided to all board members. Bill spoke of the great need for professional development of operators in Nunavut and that this workshop is much needed and will be much appreciated. 	
5.8 Logistics, Venue etc.	<ul style="list-style-type: none"> Bill has spoken to the Frobisher Inn and booked the hotel's new conference room and dining room for our proceedings, so there will be sufficient room for the delegates, plus the tradeshow booths in one space. Bill and Pearl will continue to work on the necessary arrangements. Pearl has drawn up a tentative catering list which will be finalized by Olivia when she gets back. 	Olivia Bill Pearl
5.9 Conference Presenters list,	<ul style="list-style-type: none"> Board members were reminded to get their suggestions of potential presenters to Olivia. 	Board Members
5.10 AGM, Board positions available	<ul style="list-style-type: none"> Justin expressed his hope that the election of board members at the AGM could be more organized this year, with short profiles provided by the potential board members so that delegates will not be voting blind, without info on the people standing for election. Pearl will send out a list to all board members of the positions on the board that need to be filled this year due to expiring terms. Board members were also urged to get their bios and pictures in to Pearl so they can be uploaded onto the website. 	Pearl Board Members
6.0 Other Business		
6.1 Journal Update	<ul style="list-style-type: none"> Ken Johnson informed the board that the Journal is now finished (early!) and will be mailed out by September 16th. 	
6.2 Info on WCW and CWWA meetings	<ul style="list-style-type: none"> Justin, Ken and Doug will be attending the upcoming WCW meeting in Saskatoon on September 21st and 22nd. Bhabesh will be attending the CWWA conference in Ottawa which begins November 22nd. 	
7.0 Next Meeting	<ul style="list-style-type: none"> Wednesday, September 14, 2011 at 12 Noon MST. 	
8.0 Adjournment	<ul style="list-style-type: none"> Adjourned by consensus. 	
	<p>These minutes are in the writer's best interpretation of discussions held at the meeting. Please inform the writer of any noteworthy omissions or errors.</p>	