



## MINUTES of AUGUST 15, 2012 BOARD MEETING

LOCATION: Conference Call - Various

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PRESENT:

Bhabesh Roy	President
Alan Harris	Vice President
Jonah Koonark	Director
Dennis Althouse	Director
Bill Westwell	Director
Kevin Hodgins	Director
Ken Johnson	Southern Director
Doug Steinhubl	Industry Director
Olivia Lee	Executive Director

PURPOSE: Regular meeting of the NTWWA Board of Directors  
 DISTRIBUTION TO ALL ABOVE AND: REGRETS: Justin Hazenberg, Jean Soucy, Gary Maksagak  
 Others: Billy Qaqasiq  
 WRITTEN BY: Pearl Benyk

ITEM	DESCRIPTION	ACTION BY
<b>1. Call to Order</b>	<ul style="list-style-type: none"> <li>Meeting called to order by Bhabesh.</li> </ul>	
<b>2. Agenda</b>	<ul style="list-style-type: none"> <li><b>Moved by Alan, Seconded by Ken, that the agenda be accepted as amended by addition of an item under Other Business. CARRIED.</b></li> </ul>	
<b>3. Adoption of Minutes</b>	<ul style="list-style-type: none"> <li><b>Moved by Alan, Seconded by Bill, that the minutes of the July 18/2012 meeting be approved. CARRIED.</b></li> </ul>	
<b>4.0 Correspondence</b>	None	
<b>5.0 Standing Items</b>	<ul style="list-style-type: none"> <li><b>Conference</b></li> </ul>	
<b>5.1 Airfares, Accommodations Conf Info Mailing</b>	<ul style="list-style-type: none"> <li>The Accommodations and Air Fares sheet is almost finished, just awaiting one bit of info, then will be sent out to all members along with rest of pre-conference information and pre-registration forms.</li> </ul>	Pearl
<b>5.2 Presenters Gifts</b>	<ul style="list-style-type: none"> <li>Board decided the birch bark baskets for presenters gifts should each be individual designs, as suggested by the craftspeople producing them in Ft. Liard.</li> <li><b>Moved by Bill, Seconded by Jonah, that the board spend a maximum of \$2400 on 50 birch bark baskets for presenters' gifts. CARRIED</b></li> </ul>	Alan
<b>5.3 Participants Gifts</b>	<ul style="list-style-type: none"> <li>Pearl informed the board that the mugs for delegates' gifts will be dark blue as the light blue colour is no longer available.</li> </ul>	



ITEM	DESCRIPTION	ACTION BY
<b>5.4 Operators Workshop Committee Meeting</b>	<ul style="list-style-type: none"> <li>Alan reported that NAIT instructors who are involved with planning the presentations at the operators workshop will be back to work next week, so a workshop planning conference call with NAIT, School of Community Govt. (MACA) and Jonah, Jean, Billy is set for noon on Aug 22.</li> <li>This year the workshop will have more presentations by operators, likely a quarter day of these; no more than 2 topics per day; and at least one presentation on sewage treatment/management.</li> <li>Pearl will let Alan &amp; Olivia know when and which operators pre-register so they can be approached re: making a presentation at the workshop. .</li> </ul>	<p>Alan Jean Jonah Billy Olivia</p> <p>Pearl</p>
<b>5.5 Tradeshow Update</b>	<ul style="list-style-type: none"> <li>A consensus decision was made by the board members present that the trade show fee will be the same as last year: \$650 for booth and one rep, \$300 for each extra representative with that booth.</li> <li>Also by consensus, decision was made that this year participation in the trade show will be open to businesses which are not specifically providing water and sanitation supplies and services, as long as there is space.</li> </ul>	
<b>5.6 Presenter Invitations Update</b>	<ul style="list-style-type: none"> <li>Olivia has sent the board the list of presenters from last year, so that every board member can look at the list, think of which other people should be invited and invite those who presented last year (with change of asking NWT counterparts of NU people who presented last year). Olivia to be included as cc on all emails so she will be aware who has been invited.</li> </ul>	<p>Board Members</p> <p>Olivia</p>
<b>5.7 Guest Speaker</b>	<ul style="list-style-type: none"> <li>Olivia will check with Jean to get update on his earlier suggestion on this.</li> </ul>	Olivia
<b>5.8 Journal Update</b>	<ul style="list-style-type: none"> <li>Ken reported that, due to slower than usual advertising sales, the publication date for the Journal has been extended, which means it will be in the mail in early October, still early enough to publicize the conf.</li> <li>Bhabesh will prepare his message for the Journal and get to Ken ASAP.</li> </ul>	Bhabesh
<b>5.9 Board Round Table</b>	<ul style="list-style-type: none"> <li>No board members present at this meeting had anything extra to add, with exception of Bhabesh, who suggested that the Round Table should be moved to the very end of the agenda, after Other Business.</li> </ul>	
<b>6.0 Other Business</b>	<ul style="list-style-type: none"> <li></li> </ul>	
<b>6.1 Update on Board Bios and Pics on Website</b>	<ul style="list-style-type: none"> <li>Pearl reported on the status of the board bios and pics on the website. She had been waiting to receive them from the web guy, phoned and found out they had been finished some time ago and were emailed to her. Unfortunately the server kicked out the very big file and she didn't miss it as she didn't know it was coming. The back-up file is now not easy to locate as web guy is moving house, but we will get it soon.</li> </ul>	Pearl
<b>6.2 Wedding gift for Past President</b>	<ul style="list-style-type: none"> <li><b>Moved by Alan, Seconded by Doug, that the board spend a maximum of \$100 on a wedding gift for Past President Justin Hazenberg and his bride Jennifer Spencer, the incoming Executive Director. CARRIED.</b> Olivia and Pearl will choose the gift and get it to them.</li> </ul>	Olivia Pearl
<b>7.0 Next Meeting</b>	<ul style="list-style-type: none"> <li><b>Wednesday, September 12, 2012 – Noon Mountain Standard Time.</b></li> </ul>	
<b>8.0 Adjournment</b>	<ul style="list-style-type: none"> <li><b>Moved by Bill, Seconded by Alan, that the meeting be adjourned.</b></li> </ul>	
	<p><b>These minutes are in the writer's best interpretation of discussions held at the meeting. Please inform the writer of any noteworthy omissions or errors.</b></p>	